

MILLBURY COUNCIL

September 11, 2023

The Council of the Village of Millbury met in regular session on the above date at the Millbury Council Chambers with Mike Timmons, Mayor, presiding.

Council Members present: Clapsaddle, Harpel, Mikolajczyk, Sanders, K. Schwamberger and S. Schwamberger.

**Motion** Sanders by to approve the August 14, 2023 meeting minutes. Seconded by Mikolajczyk. Roll Call: all yea! Motion carried.

**Police Department: per Lake Township Officer**

No report

**Fire Department: per Chief Dorner**

There were 6 EMS calls and no fires in the village for August.

**Public Input:**

The minutes will be updated on the website.

Fire Chief Barrett Dorner updated the Council on the Lake Township Fire Department.

Lake Township Trustee Ken Gilsdorf and Melanie Bowen asked if it would be possible to have a POW/MIA Memorial service at Veteran's Park on Friday, September 15<sup>th</sup> at 5:00 p.m. Mayor Timmons also was asked to speak. They would like this to be an annual event. **Motion** by K. Schwamberger to have the POW/MIS Memorial at Veteran's Park. Second by Harpel. Roll Call: All yea! Motion carried.

**Street Commissioner: per Keith Nusbaum, Street Commissioner**

Two bleachers are completely finished. We should have the other two done by the end of the month.

**Motion** by Sanders to lease 3 John Deere Z950M ZTrak and 1 John Deere 1025R Sub-Compact Tractor from Ag-Pro Companies for \$16,826.82. Second by Mikolajczyk. Roll Call: All yea! Motion carried.

The grass is continuing to grow.

Street Commissioner would like to close the ditch at Veteran's Park. Ottawa County does not have a problem with this. It will cost about \$3,500.00 for pipe for this project.

We will be asking if the Township would like our lift. It is always breaking down. We can easily rent a lift for a few hundred dollars if and when we need one.

The employees would like a \$1.00 raise for 2024.

George Jones has been working on the lights at the Memorial.

**Zoning Commissioner:** by Councilman Mikolajczyk

There was one permit for a fence on Main St. There is no word on the boat.

**Motion** by Mikolajczyk to pay the bills, issue the warrants, review and approve the financial reports. Second by Clapsaddle. Roll Call: All yea! Motion carried.

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Clerk/Treasurer

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Mayor

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**Committee Reports:**

None

**Old Business:**

Council discussed RITA. John Kahmann, current Tax Commissioner, spoke about his position. Clerk Densic will have the two ordinances ready for next meeting.

Council discussed the two proposals from Kleinfelder concerning the curbs on Michelle. The council decided on the paving over the gutter pan for \$202,000.00. We will also ask Bob if we can include the catch basin/asphalt project outside of the garage.

**New Business:**

**Resolution No. 559**

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

**Motion** by Harpel for the adoption of the above Resolution No. 559. Second by Sanders. Roll Call: All yea! Motion carried.

**Motion** by Sanders to donate \$750.00 to Wreathes Across America. Second by Harpel. Roll Call: All yea! Motion carried.

K. Schwamberger asked the council if they had any more ideas for the Wood Parks Grant. The Council decided to ask for playground mulch, water fountains and AED's. He will email Clerk Densic with the breakdown.

We have a CD ready to mature that will be divided into two more CD's with better rates. \$75,000.00 will be placed in a 25-month CD and \$51,699.27 will be placed in a CD for 7 months.

**Motion** by Mikolajczy to go into executive session to discuss personnel at 7:35 p.m. Second by Harpel. Roll Call: All yea! Motion carried.

**Motion** by Mikolajczy to come out of executive session to discuss personnel at 8:00 p.m. Second by Clapsaddle. Roll Call: All yea! Motion carried.

**Motion** by Harpel to have Clerk Densic draft an ordinance for pay raises for 2024. Second by Sanders. Roll Call: All yea! Motion carried.

**Other Business:**

Councilman Clapsaddle discussed the possibility of the Fire Department selling some of the property by their ball diamond. Discussion ensued.

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Clerk/Treasurer

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**Correspondence:**

The following Fund Balances were reported for the period ending, August 31, 2023:

General Fund	702,058.75
Street Const. Fund	232,224.87
State Highway Fund	122,571.65
Income Tax Fund	3,718.52
Permissive Fund	7,005.13
Coronavirus Relief	75,988.15
Street Lights	10,668.12
Police Protection	45,420.14
Capital Improvements	237,628.93
Storm Water Utility	<u>122,049.98</u>
<b>Total</b>	<b>\$1,559,334.24</b>

**Motion** Mikolajczy by to adjourn at 8:05 p.m. Second by S. Schwamberger. Roll Call: All yea!

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**Clerk/Treasurer**

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**Mayor**